Osaka International Convention Center

Osaka International Convention Center

Guidelines for Use
Usage Fee Tables

Guidelines for Use of Osaka International Convention Center (OICC)

1. Available Days and Hours

Available days	January 4 to December 28
Available hours	9:00 a.m. to 9:00 p.m.

* OICC and its public parking lot are open from 8:00 a.m. to 10:00 p.m. However, access to halls and conference rooms is not permitted before the start of the approved usage period.
* If you receive prior approval, you may use the facility outside of the above periods and times. Please contact us if you plan to hold an event using the Main Hall (1st and 2nd floor seating) or the Event Hall (total 2,600 m^2) between December 29 and January 3.
* Please note that there may be days when all or part of the facility is unavailable due to maintenance and inspection of the facility and equipment.
* For concerts in the Main Hall, we may restrict the starting time depending on the nature of the event. On weekdays, performances may be required to begin at 6:00 p.m. or later. On Saturdays, Sundays, and national holidays, the starting time may be limited to 5:00 p.m. or later.

2. Application for Use

(1) Start date for application

Applications for use are accepted as stated below.
However, we are always available to answer any inquiries or questions you may have about using the facility.

Start date for application	Purpose of use
At any time	International conferences (Note 1) or conferences that use the entire building for one morning or afternoon period or longer
Two years prior to the date of use	Meetings and events using the Main Hall (whole floors 1-2), Event Hall (entire 2,600m^2), or all conference rooms on the 10th floor collectively for one “morning and afternoon” or “afternoon and night” period or longer (Note 2)
1 year prior to the date of use	Use other than the above

(Note 1) An "international conference" is an international conference that meets all of the following criteria 1 to 4, in accordance with the statistical standards published by the Japan National Tourism Organization (JNTO).

Japan National Tourism Organization (JNTO) statistical standards
1. The organizer is an international organization or group, or a national organization or group (excluding private companies)
2. 50 or more participants
3. Participating countries/regions of residence: three or more countries/regions of residence, including Japan
4. Event duration is one day or more.

(Note 2) "Collective" use means use of all applicable venues.

(2) Inquiry about Availability

To inquire about venue availability, please agree to these Guidelines for Use the designated "Inquiry Form" on our website.
One of our staff members will contact you within three business days (excluding Saturdays, Sundays, holidays, and closed days).
Please note that inquiring about availability does not guarantee that you will be able to make a reservation for the facility.

(3) Tentative Reservations

1) For those wishing to make a tentative reservation, we will hold a tentative reservation for two weeks from the date of your request, if there is availability at the desired date, time and venue. During this period, you can decide whether or not to apply for use (whether or not to use the facility).
2) Tentative reservations are limited to organizers of the conference or event or to those commissioned by the organizers.
In this case, we may ask the organizer to confirm that you have been commissioned.

If the organizer's name, contact information, and event name are unknown, you will not be able to make a tentative reservation.

3) A tentative reservation does not guarantee that you will be able to use the facility. To use the facility, you must complete the "application procedure."
Please note that once the tentative reservation period has elapsed, the tentative reservation will be cancelled without notice.
If you cancel within the tentative reservation period, no cancellation fee will be charged.

(4) Inquiry about availability and Tentative Reservation
9:00 a.m. to 5:00 p.m. (excluding Saturdays, Sundays, holidays and closed days)
Reservation Section, Osaka International Convention Center Corp.
5-3-51 Nakanoshima, Kita-ku, Osaka, 530-0005 Japan
E-mail: info@gco.co.jp

(5) Application Procedure
Please complete and submit the required information using the online application form available on our official website below.
* If you do not have access to the Internet, please request the necessary application documents from our sales representative.
After receiving the documents, fill them out and submit them either in person at the Convention Center reception or by postal mail.
* Depending on the nature of your event, we may contact you for further details or request additional documents such as promotional materials or an event plan.

1) Online Application (Available 24 hours a day)
https://www.gco.co.jp/appln/

2) Application by Written Form
(a) Office Hours: 9:00 a.m. – 5:00 p.m. (Weekdays only; closed on Saturdays, Sundays, national holidays, and designated facility holidays)
(b) Submission Address:
Sales Department,
Osaka International Convention Center Corp.
5-3-51 Nakanoshima, Kita-ku, Osaka, 530-0005 Japan
TEL: +81-6-4803-5555

(6) Applicants
Applications are limited to organizers of the conference or event or to those commissioned by the organizers.
In this case, we may ask the organizer to confirm that you have been commissioned.

3. Usage Restrictions

If any of the following conditions apply, you will be denied use of OICC.
(1) When the use of OICC is deemed to be or is likely to be of benefit to an organized crime group (hereinafter referred to as an "organized crime group") as defined in Article 2, Paragraph 2 of the Law Concerning the Prevention of Unjust Activities by Organized Crime Group Members (Law No. 77 of 1991).
(2) When it is deemed that there is a risk of harming public order or good morals.
(3) When it is deemed that there is a risk of causing harm or inconvenience to other visitors.
(4) When it is deemed that there is a risk of damaging or defacing the OICC building or its equipment.
(5) When there is evidence of violence, threats, intimidating unreasonable demands, or similar behavior towards OICC's staff, etc. at the time of application for use.
(6) Any other case where it is deemed that there is an impediment to the management or operation of OICC.

4. Approval for Use

Approval for use will be given within seven business days (excluding Saturdays, Sundays, holidays, and closed days) after receipt of the "Application Form" or after the completion of application via the web. "Notification of approval for use" will be sent by mail in the case of application via the Application Form, and by email in the case of application via the web.

5. Cancellation of Approval for Use, etc.

(1) If it is discovered after approval for use that any of the following items apply, we will revoke the approval for use, or restrict or suspend use.

1. When it is discovered that any of the items in Article 3 "Usage Restrictions" described above apply.
2. When it is discovered that there is a false statement on the "Application Form." Or when it is discovered that the purpose and content of use is different from those approved.
3. When the user fails to notify the relevant government agency regarding the use of the facility as required by law.
4. When the user fails to follow instructions from OICC regarding the use of the facilities.
5. When the user fails to pay the facility usage fee by the specified date.
6. When the facilities cannot be used due to a natural disaster or other emergency (including cases where the national or local government uses OICC as an evacuation or waiting area), or when the facilities cannot practically be used due to construction and inspections work required for restoration.
7. When it becomes difficult to hold an event due to a recommendation from government agencies such as the national government or Osaka Prefecture to suspend use of facilities or to cancel an event due to a large-scale epidemic of an infectious disease, etc. (However, if an event is canceled in response to a request from a government agency to refrain from activities, it will be deemed that the event has been cancelled at the discretion of the applicant.)
8. When any other unavoidable circumstances arise in the management and operation of the facility.

(2) Cancellation fees incurred under Items 1 to 5 of Paragraph (1) of this Article shall be paid by the due date specified by our company by applying Paragraph (3) of Article 8 with necessary changes. Furthermore, we shall not be liable for any claims for compensation for damages incurred as a result of cancellation of use, etc.

(3) Cancellation fees incurred under Items 6 and 7 of Paragraph (1) of this Article may be reduced or waived.
However, we shall not be liable for any claims for compensation for damages incurred as a result of cancellation of use, etc.

6. Usage Fees

Please refer to the tables of "Facility Usage Fees" and "Equipment and Parking Usage Fees."

7. Payment of Usage Fees

(1) Facility usage fees must be paid in advance according to the table shown below.
It is also possible to pay the full amount by the due date or more than the amount specified for each payment due date.

(2) We will send you an invoice before the payment due date. Please transfer the payment to the designated financial institution by the date specified by OICC.

Date of approval for use	Due date for payment	Payment
Up to one year prior to the start date of use	Within two weeks from the date of approval for use The day before six months prior to the date of facility use The day before three months prior to the date of facility use	30% of facility usage fee 20% of facility usage fee 50% of facility usage fee
Up to six months prior to the start date of use	Within two weeks from the date of approval for use The day before three months prior to the date of facility use	50% of facility usage fee 50% of facility usage fee
Up to three months prior to the start date of use	Within two weeks from the date of approval for use	Full amount of facility usage fee
One month or less before the start date of use	Date designated by OICC	Full amount of facility usage fee

＊The date of approval for use shall be the date of the "Notification of approval for use." (See Article 4. "Approval for Use" above.)

(Note 1) At the discretion of OICC, you may be required to pay the full amount of the facility usage fee, equipment usage fee, and other charges by a specified date prior to the start date of use.
(Note 2) Please note that if the usage fee is not paid by the due date, your approval for use will be cancelled.
(Note 3) Bank transfer fees must be borne by the user.

(3) Equipment fees and other charges must be paid by the end of the next month after the event ends.

8. Changes to and Cancellations of Use

(1) Requests for changes and cancellations

1) If you wish to change the date or time of use, or facility requested for your own reasons after receiving approval for use, or if you wish to cancel your application, you must promptly contact OICC and notify us in writing.

2) In the event of a change to or cancellation of the date or time of use, or facility requested, the user will be required to pay a cancellation fee shown in (3) below to OICC.
In this case, the facility usage fee already paid will be offset against the cancellation fee, and the remaining amount will be returned.
If there is a shortfall, the difference will be charged and must be paid by the date specified by OICC.

3) We may not be able to accommodate requests for changes to the date or time of use, or facility requested depending on the facility's operating status, etc.

4) Regardless of the timing of cancellation, you will be required to pay to OICC the full amount of any expenses already incurred for Event Support Services (equipment, supplies, products, labor costs, services, etc.) ordered from OICC.

(2) Payment of additional usage fees
Any additional usage fees incurred due to changes must be paid within two weeks of the date of new approval for use or by a date specified by OICC.

(3) Cancellation fees

Cancellation date	Cancellation fee
From the date of approval for use (*) until six months prior to the start date of use	30% of facility usage fee
From the day after 6 months prior to the start date of use, up to three months prior	50% of facility usage fee
From the day after three months prior to the start date of use	Full amount of facility usage fee

*The date of approval for use shall be the date of the "Notification of approval for use."

9. Parking Fee Exemption

Regarding parking fees, customers who are using Osaka International Convention Center and who have been issued a Physical Disability Certificate, Mental Disability Health and Welfare Certificate, or Rehabilitation Certificate will be exempted from parking fees, if they are driving or riding in a car. Please present the above disability certificate or an equivalent document, or the Mirairo ID app screen, to the parking attendant.

10. User Obligations

Users must comply with the following items:

(1) Users shall comply with the laws and regulations, the Osaka Prefectural International Convention Center Ordinance, its enforcement regulations, and the matters set forth in the Guidelines for Use, and shall hold events in good faith in accordance with the contents of the "Notification of approval for use" issued by OICC.

(2) Users shall ensure that related contractors and visitors comply with the laws and regulations and the Osaka Prefectural International Convention Center Ordinance as stated in (1) above, and shall thoroughly inform them of each of the items (5) to (10) below in order to manage and operate the event safely.

(3) Users shall pay the usage fee by the due date in accordance with Article 7. “Payment of Usage Fees.”

(4) Users shall submit a facility usage plan, a loading and unloading plan, and notifications of related construction work for decorations, electricity, gas, water, telephone, etc. to OICC at least one month prior to the start date of use, and then hold a meeting to discuss the details of use.

(5) Do not use fire or bring in dangerous items without permission from OICC.

(6) Do not engage in any conduct that may be a nuisance to other users or neighbors, such as loud

noises, vibrations, the generation of odors, or occupying surrounding roads.

(7) Users must not, without permission from OICC, solicit donations, sell items, advertise products or events, or engage in other similar activities.

(8) Do not engage in unjust discriminatory speech or behavior as defined by laws and ordinances for the elimination of hate speech.

(9) Do not bring in food or drinks.

(10) Smoking is prohibited within the entire facility. Please smoke only in the designated smoking area next to the Plaza Stage on the first floor.

(11) If you obtain prior approval and use the facility outside of the usual operating hours, you will be required to pay the costs of early morning and night-time attendance.

11. User's Management Responsibility

Users are required to use the facilities with the care of a good manager and to observe the following items.

(1) If the use of the facility requires notification to or permission from the relevant government agencies, the user must make the necessary notification procedures after obtaining the consent of OICC, and must submit a copy or duplicate of the notification or permission to OICC at least two weeks before the start date of use.

Notification, etc.	Relevant government agencies	Address
Event notification form Application for permission to use open flames and bring in dangerous items	Osaka Municipal Kita Fire Station	19-41 Chayamachi, Kita-ku, Osaka City, 530-0013 TEL: +81-6-6372-0119
Notification form for sales and tasting of food and drink	Osaka City Kita Ward Public Health and Welfare Center	2-1-27 Ogimachi, Kita-ku, Osaka City, 530-8401 TEL: +81-6-6313-9986

* Fire department-related notification forms will be prepared by OICC. For health center-related notification forms, however, consult with your local health center.

(2) Users must operate and manage their events safely in accordance with the ”Event Notification Form” mentioned in (1) above.

(3) Users must appoint an individual who is in a position to carry out the necessary duties appropriately as the "Venue Manager," who shall be present at all times within the venue during the period of use and shall be involved in the management of the entire event, including the handover of the venue keys and equipment, etc.

(4) In principle, the venue manager shall also serve as the ”Fire Prevention Manager” and make every effort to prevent accidents throughout the event.

(5) Any accidents or other incidents that occur within the facility during the period of use (including preparation and teardown) will be the sole responsibility of the user, even if they are caused by the actions of not only the user but also related contractors or visitors. Please take all possible measures to prevent accidents.

(6) During the period of use, users must take necessary measures and respond appropriately to manage the facilities, organize and guide visitors, prevent theft, fire, and accidents, and respond to sudden illness or injury.

(7) Users should be aware of the locations of emergency exits, evacuation procedures, locations of fire hydrants and fire extinguishers, etc. before using the facility in preparation for unforeseen circumstances such as disasters or accidents.

(8) In the event of an emergency, users must follow the instructions of OICC and ensure the safety of visitors and others.

(9) When using buses to transport visitors, users must create a schedule that takes into consideration the traffic conditions on surrounding roads and the safety of passengers, and must discuss this thoroughly with OICC in advance. In addition, security guards and traffic marshals must be stationed on surrounding roads.

(10) In the event of a large number of visitors, users must consult with OICC in advance regarding security methods, etc., and take measures such as outsourcing to a security company or assigning security personnel to prevent crowd accidents, theft, etc.
If more visitors than expected show up, users must respond at their own responsibility, taking emergency measures including arranging for additional staff.

(11) In the event that multiple events are held at the same time and congestion is expected due to a large number of visitors, users are required to cooperate with other users of the other events held at the same time and develop an integrated management plan. Please consult with our staff

when developing such a plan.

(12) When necessary for the management and operation of the facilities, employees of OICC may enter the venue or other facilities while they are in use.

12. Restoration to Original State, Compensation for Damages and Exemption from Liability

(1) When you have finished using the facility, you must promptly return it to its original state

(2) If your approval to use the facility is revoked for any reason while you are using the facility, you must restore the facility to its original state in the same manner as (1) above.

(3) If any structures, equipment or fixture inside or outside the facility are defaced, damaged or lost, please contact OICC immediately.
Any damages caused by users (including related contractors and visitors) will be borne by the users.

(4) Users (including related contractors and visitors) will be required to compensate for any damage resulting from a violation of these Guidelines for Use or a failure to fulfill their management obligations, in the same manner as provided in the preceding paragraph.

(5) Please note that OICC will not be liable for compensation for any accidents that occur within the facilities during the conference or event, or during preparation for or teardown of the event, such as theft of property of users (including participants and related parties), or theft of or damage to exhibits.

(6) We recommend that users take out the necessary insurance as a measure of precaution.

13. Notes

(1) If you wish to make drawings or photographs of OICC, you must apply and obtain permission in advance.
However, your request may be refused if it is deemed to be an impediment to the management and operation of OICC.

(2) For any other matters relating to use, please consult with our sales representatives and follow their instructions.

14. Food and Beverage Service

The food and beverage facilities and services available within OICC are as follows:

Place	Service contents	Opening days and hours
12th floor Restaurant Grande Toque (84 seats) TEL: +81-6-6441-1485	Enjoy a panoramic view of Osaka from 80 meters above ground. The menu focuses on Western cuisine using seasonal ingredients. There are also two private rooms (18 people and 10 people).	On days when OICC is open (January 4 to December 28) 11:00 a.m. to 2:00 p.m. Outside these hours, service is available by reservations for groups only, generally of 30 or more people.
2nd floor OIC CAFE (81 seats) TEL: +81-6-4803-5539	The cafe offers authentic foods and beverages at a very reasonable price. Relax and enjoy the aroma of coffee in a calm and luxurious atmosphere. (Light meals and takeout are also available.)	On days when OICC is open (January 4 to December 28) 8:00 a.m. to 7:00 p.m.
Event Hall Conference Hall Conference rooms TEL: +81-6-4803-5560	We provide services for various receptions from formal dinners to stand-up parties, as well as boxed lunches and drinks.	On days when OICC is open (January 4 to December 28) 9:00 a.m. to 9:00 p.m.

15. Business Center

OICC has a business center on the 5th floor, which provides quick and convenient support for conferences and exhibitions through copying documents, faxing, courier delivery, stationery sales, etc.

[Business hours] 8:30 a.m. to 7 p.m. on days when OICC is open (January 4 to December 28). The Business Center is closed from 1:00 p.m. to 2:00 p.m. Outbound parcels are accepted until 6:45 p.m. Please allow sufficient time to arrange shipment and drop off your parcels.

16. Event Support Services

OICC provides various support necessary for the operation of events, such as academic conferences, conventions, testing, and exhibitions.

Please feel free to consult with our staff.
[Primary support activities]
Control of audio/visual equipment and devices, signboard production, displays, floral decorations, electric and communication system construction, video recording, rental of computers, copiers and other office equipment, attendance, cleaning, waste disposal, etc.

17. Miscellaneous

(1) These Guidelines for Use reflect the information available as of November 2026 and are subject to change.
(2) If you have any questions or concerns regarding the content of these Guidelines for Use, please contact OICC.

Approval Notice No. _____

Application to Use the Osaka International Convention Center

Date of Application: _____

To: Osaka International Convention Center Corp.
Osaka Prefecture Designated Administrator

Applicant Organization:
Address:
Name:
_____ (signature)
Date of Birth: yyyy/mm/dd / /

(For corporate entities, provide the organization's name and representative's name)

Phone Number: +_____

I hereby apply to use the following facilities:

Facilities to be Used	Main Hall [ ], Event Hall ( ) [ ], Conference Hall [ ], Conference room ( ), 1F Plaza (m2), Lobby use (m2)
Incidental Facilities (Name and Quantity of Equipment)	
Date and Time of Use	Date: From to Time: From to
Purpose and Details of Use	
Name of the Meeting / Event	
Estimated Number of Participants	/day (Number of foreign guest: Countries:)
Admission Fee	[ ] ( )yen ・[ ] Free of Charge
Confirmation	[ ] I declare that the usage is not intended to benefit any organized crime groups. [ ] I agree to use the facilities in accordance with the purpose specified for their usage.
Remarks	

Notes
1) This form is in accordance with the Osaka Prefectural Convention Center Regulations.
2) Confirm the items in the "Confirmation" section and check the box.
3) By submitting this application, the applicant acknowledges the contents of the Osaka International Convention Center (Grand Cube Osaka) Guidelines for Use.

Requests from Osaka International Convention Center Corp. (Designated Administrator)
1. Please fill out this application form using a pen and write clearly and firmly.
2. If there is insufficient space, please attach additional sheets.
3. Include the time required for setup and teardown in your requested usage time.
4. Please fill out all items except the remarks section. Incomplete applications may not be approved.

※ Personal information provided in this application will only be used for procedures related to facility usage and for communication purposes.

Fees for Facility Usage [For Conferences / Meetings] (Effective August 17, 2025)

[Unit: Yen]

Floor	Facility			Area	Capacity		Morning	Afternoon	Evening	Morning/ Afternoon	Afternoon/ Evening	Whole Day	Any 3 hours	Extension per hour
				square meter	Theater Configuration	School Configuration	9:00-12:00	13:00-17:00	18:00-21:00	9:00-17:00	13:00-21:00	9:00-21:00	(9:00-21:00)	
Main Hall	Entire Use	1st & 2nd Floor		-	2,754		468,600	645,700	556,600	924,000	1,202,300	1,568,600	-	190,300
	Partial Use	1st Floor		-	1,706		354,200	493,900	418,000	696,300	910,800	1,189,100	-	139,700
		Large Hall	1st & 2nd Floor	-	2,248		367,400	519,200	443,300	733,700	949,300	1,252,900	-	151,800
			1st Floor	-	1,200		266,200	367,400	316,800	519,200	671,000	885,500	-	101,200
		Small Hall			328		101,200	139,700	114,400	190,300	253,000	328,900	-	38,500
Event Hall	Entire Use	A+B+C+D+E		2,600	-		379,500	531,300	455,400	759,000	986,700	1,290,300	-	151,800
	Partial Use	A+B+C+D B+C+D+E		1,930	-		303,600	430,100	367,400	607,200	784,300	1,037,300	-	126,500
		A+B+C, C+D+E		1,500	-		227,700	316,800	278,300	455,400	595,100	772,200	-	89,100
		B+C+D		1,260	-		227,700	316,800	278,300	455,400	595,100	772,200	-	89,100
		A+B, D+E		1,100	-		190,300	266,200	227,700	379,500	493,900	645,700	-	75,900
		B+C, C+D		830	-		190,300	266,200	227,700	379,500	493,900	645,700	-	75,900
		A, E		670	-		114,400	165,000	139,700	227,700	291,500	392,700	-	50,600
Conference Hall				393	414	198	126,500	176,000	126,500	253,000	328,900	430,100	126,500	44,000
Conference Rooms	12F	1201		52	50	27	9,900	14,300	9,900	19,800	26,400	34,100	9,900	3,300
		1202		221	220	108	44,000	61,600	44,000	89,100	115,500	150,700	44,000	17,600
		1203		46	50	27	9,900	14,300	9,900	19,800	26,400	34,100	9,900	3,300
	11F	1101-1102		133	155	81	31,900	45,100	31,900	61,600	80,300	104,500	31,900	12,100
		1101		42	45	24	9,900	14,300	9,900	19,800	26,400	34,100	9,900	3,300
		1102		91	101	48	22,000	30,800	22,000	41,800	53,900	70,400	22,000	8,800
	10F	1001-1003		1,010	1,044	570	227,700	316,800	227,700	443,300	581,900	759,000	227,700	89,100
		1001-1002		366	378	216	88,000	123,200	88,000	178,200	231,000	301,400	88,000	35,200
		1001		183	177	123	44,000	61,600	44,000	89,100	115,500	150,700	44,000	17,600
		1002		183	180	126	44,000	61,600	44,000	89,100	115,500	150,700	44,000	17,600
		1003		541	540	288	114,400	165,000	114,400	227,700	291,500	392,700	114,400	50,600
		1004-1007		398	418	252	88,000	123,200	88,000	167,200	215,600	281,600	88,000	35,200
		1004-1006, 1005-1007		300	304	180	66,000	92,400	66,000	125,400	161,700	211,200	66,000	26,400
		1004-1005, 1006-1007		199	190	108	44,000	61,600	44,000	83,600	107,800	140,800	44,000	17,600
		1005-1006		202	190	108	44,000	61,600	44,000	83,600	107,800	140,800	44,000	17,600
		1004, 1007		98	100	63	22,000	30,800	22,000	41,800	53,900	70,400	22,000	8,800
		1005, 1006		101	100	63	22,000	30,800	22,000	41,800	53,900	70,400	22,000	8,800
		1008-1009		472	474	294	108,900	151,800	108,900	217,800	283,800	369,600	108,900	42,900
		1008		183	182	108	44,000	61,600	44,000	89,100	115,500	150,700	44,000	17,600
		1009		289	260	162	64,900	90,200	64,900	128,700	168,300	218,900	64,900	25,300
		1010-Waiting room ②		134	-	-	29,700	42,900	29,700	59,400	79,200	102,300	29,700	9,900
		1010-Waiting room ①		91	-	-	19,800	28,600	19,800	39,600	52,800	68,200	19,800	6,600
		10F Waiting room ①-②		91	-	-	19,800	28,600	19,800	39,600	52,800	68,200	19,800	6,600
		1010		43	45	24	9,900	14,300	9,900	19,800	26,400	34,100	9,900	3,300
		10F Waiting room ①		48	-	-	9,900	14,300	9,900	19,800	26,400	34,100	9,900	3,300
		10F Waiting room ②		43	-	-	9,900	14,300	9,900	19,800	26,400	34,100	9,900	3,300
	8F	801-802		134	155	90	30,800	44,000	30,800	61,600	79,200	103,400	30,800	13,200
		801, 802		67	67	30	15,400	22,000	15,400	30,800	39,600	51,700	15,400	6,600
		803, 806		49	49	24	9,900	14,300	9,900	19,800	26,400	34,100	9,900	3,300
		804, 805		64	60	36	15,400	22,000	15,400	30,800	39,600	51,700	15,400	6,600
	7F	701-702		146	155	90	31,900	45,100	31,900	61,600	80,300	104,500	31,900	12,100
		701		46	45	24	9,900	14,300	9,900	19,800	26,400	34,100	9,900	3,300
		702		100	100	60	22,000	30,800	22,000	41,800	53,900	70,400	22,000	8,800
	5F	501-502		91	98	51	19,800	28,600	19,800	39,600	52,800	68,200	19,800	6,600
		501		48	40	27	9,900	14,300	9,900	19,800	26,400	34,100	9,900	3,300
		502		43	40	27	9,900	14,300	9,900	19,800	26,400	34,100	9,900	3,300
Plaza Stage							190 yen per 1 square meter a day (No additional cost for Sat. Sun. and National holidays)							
Plaza							190 yen per 1 square meter a day (No additional cost for Sat. Sun. and National holidays)							
Foyer							420 yen per 1 square meter a day (No additional cost for Sat. Sun. and National holidays)							

(Note 1) This fee schedule applies to conferences, meetings, and ceremonies.

(Note 2) Please include all dates and times required for setup and teardown in your requested usage period. The rental period runs from the time the facilities are unlocked until they are locked again. For venues with associated rooms, such as waiting rooms, this period includes all such rooms. The “Any Three Hours” option is available only if setup, the event itself, and teardown are all completed within the three-hour period.

(Note 3) The above time divisions can be extended for preparation, dismantling, etc., with prior approval. However, the “Any 3 hours” cannot be extended. An “Extension by 1 hour” refers to an additional hour used consecutively before or after the designated time period or between 9:00 p.m. and 9:00 a.m.

(Note 4) For usage on Saturdays, Sundays, national holidays, or during the period from December 29 to January 3, a 20% surcharge will be applied to the above rates.

(Note 5) A 30% discount will be applied to facility usage fees for days used solely for setup or teardown. This discount does not apply to use on the day of the event.

(Note 6) A 10% discount on facility usage fees applies only when the entire building is used for conferences from 9:00 a.m. to 5:00 p.m. or from 9:00 a.m. to 9:00 p.m. Charges for extended hours are not eligible for this discount.
For whole-building use, Conference Rooms 1001–1003 and the Main Hall must each be booked in their entirety, and the Event Hall must be booked in full as a single, undivided space. The Plaza and multipurpose foyers are excluded. Use of only the first seating level of the Main Hall does not qualify as whole-building use.
Please also note that fees for Conference Rooms 1001–1003 and the Event Hall differ depending on whether they are used as separate sections or as a combined space.

(Note 7) The Main Hall cannot be rented out individually as the Large Hall or Small Hall. Additionally, the Foyer and Plaza are also not available for separate rental.

(Note 8) For usage of the Event Hall during the period from April 30 to May 6 (excluding usage as defined in Note 5), a 20% discount will be applied to the applicable facility usage fee.

(Note 9) The displayed amounts above include consumption tax.

(Note 10) For inquiries related to the application of these notes, please contact the sales representative.

Fees for Facility Usage [For Events / Exhibitions] (Effective August 17, 2025)

[Unit: Yen]

Floor	Facility			Area	Capacity		Morning	Afternoon	Evening	Morning/ Afternoon	Afternoon/ Evening	Whole Day	Any 3 hours	Extension per hour
				square meter	Theater Configuration	School Configuration	9:00-12:00	13:00-17:00	18:00-21:00	9:00-17:00	13:00-21:00	9:00-21:00	(9:00-21:00)	
Main Hall	Entire Use	1st & 2nd Floor		-	2,754		822,800	1,149,500	971,300	1,476,200	1,476,200	1,633,500	-	323,400
	Partial Use	1st Floor		-	1,706		617,100	859,100	738,100	1,101,100	1,101,100	1,222,100	-	242,000
		Large Hall	1st & 2nd Floor	-	2,248		653,400	919,600	786,500	1,173,700	1,173,700	1,306,800	-	266,200
			1st Floor	-	1,200		459,800	641,300	556,600	822,800	822,800	919,600	-	181,500
		Small Hall			328		169,400	229,900	193,600	290,400	290,400	326,700	-	60,500
Event Hall	Entire Use	A+B+C+D+E		2,600	-		-	-	-	1,524,600	-	-	-	227,700
	Partial Use	A+B+C+D B+C+D+E		1,930	-		-	-	-	1,222,100	-	-	-	181,500
		A+B+C, C+D+E		1,500	-		-	-	-	919,600	-	-	-	133,100
		B+C+D		1,260	-		-	-	-	919,600	-	-	-	133,100
		A+B, D+E		1,100	-		-	-	-	762,300	-	-	-	108,900
		B+C, C+D		830	-		-	-	-	762,300	-	-	-	108,900
		A, E		670	-		-	-	-	459,800	-	-	-	72,600
Conference Hall				393	414	198	157,300	211,200	157,300	314,600	409,200	534,600	143,000	52,900
Conference Rooms	12F	1201		52	50	27	12,100	16,500	12,100	25,300	33,000	42,900	12,100	4,800
		1202		221	220	108	56,100	77,000	56,100	110,000	143,000	188,100	56,100	21,700
		1203		46	50	27	12,100	16,500	12,100	25,300	33,000	42,900	12,100	4,800
	11F	1101-1102		133	155	81	38,500	53,900	38,500	77,000	101,200	130,900	38,500	15,600
		1101		42	45	24	12,100	16,500	12,100	25,300	33,000	42,900	12,100	4,800
		1102		91	101	48	26,400	37,400	26,400	51,700	68,200	88,000	26,400	10,800
	10F	1001-1003		1,010	1,044	570	278,300	387,200	278,300	556,600	726,000	943,800	278,300	108,000
		1001-1002		366	378	216	112,200	154,000	112,200	220,000	286,000	376,200	112,200	43,400
		1001		183	177	123	56,100	77,000	56,100	110,000	143,000	188,100	56,100	21,700
		1002		183	180	126	56,100	77,000	56,100	110,000	143,000	188,100	56,100	21,700
		1003		541	540	288	145,200	205,700	145,200	278,300	363,000	484,000	145,200	60,000
		1004-1007		398	418	252	105,600	149,600	105,600	206,800	272,800	352,000	105,600	43,200
		1004-1006, 1005-1007		300	304	180	79,200	112,200	79,200	155,100	204,600	264,000	79,200	32,400
		1004-1005, 1006-1007		199	190	108	52,800	74,800	52,800	103,400	136,400	176,000	52,800	21,600
		1005-1006		202	190	108	52,800	74,800	52,800	103,400	136,400	176,000	52,800	21,600
		1004, 1007		98	100	63	26,400	37,400	26,400	51,700	68,200	88,000	26,400	10,800
		1005, 1006		101	100	63	26,400	37,400	26,400	51,700	68,200	88,000	26,400	10,800
		1008-1009		472	474	294	136,400	188,100	136,400	270,600	352,000	460,900	136,400	52,900
		1008		183	182	108	56,100	77,000	56,100	110,000	143,000	188,100	56,100	21,700
		1009		289	260	162	80,300	111,100	80,300	160,600	209,000	272,800	80,300	31,200
		1010-Waiting room ②		134	-	-	36,300	49,500	36,300	75,900	99,000	128,700	36,300	14,400
		1010-Waiting room ①		91	-	-	24,200	33,000	24,200	50,600	66,000	85,800	24,200	9,600
		10F Waiting room ①-②		91	-	-	24,200	33,000	24,200	50,600	66,000	85,800	24,200	9,600
		1010		43	45	24	12,100	16,500	12,100	25,300	33,000	42,900	12,100	4,800
		10F Waiting room ①		48	-	-	12,100	16,500	12,100	25,300	33,000	42,900	12,100	4,800
		10F Waiting room ②		43	-	-	12,100	16,500	12,100	25,300	33,000	42,900	12,100	4,800
	8F	801-802		134	155	90	39,600	55,000	39,600	74,800	96,800	127,600	39,600	16,800
		801, 802		67	67	30	19,800	27,500	19,800	37,400	48,400	63,800	19,800	8,400
		803, 806		49	49	24	12,100	16,500	12,100	25,300	33,000	42,900	12,100	4,800
		804, 805		64	60	36	19,800	27,500	19,800	37,400	48,400	63,800	19,800	8,400
	7F	701-702		146	155	90	38,500	53,900	38,500	77,000	101,200	130,900	38,500	15,600
		701		46	45	24	12,100	16,500	12,100	25,300	33,000	42,900	12,100	4,800
		702		100	100	60	26,400	37,400	26,400	51,700	68,200	88,000	26,400	10,800
	5F	501-502		91	98	51	24,200	33,000	24,200	50,600	66,000	85,800	24,200	9,600
		501		48	40	27	12,100	16,500	12,100	25,300	33,000	42,900	12,100	4,800
		502		43	40	27	12,100	16,500	12,100	25,300	33,000	42,900	12,100	4,800
Plaza Stage							190 yen per 1 square meter a day (No additional cost for Sat. Sun. and National holidays)							
Plaza							190 yen per 1 square meter a day (No additional cost for Sat. Sun. and National holidays)							
Foyer							420 yen per 1 square meter a day (No additional cost for Sat. Sun. and National holidays)							

(Note 1) This fee schedule applies to performances, exhibitions, sales events, and other events that charge an admission fee.

(Note 2) Please include all dates and times required for setup and teardown in your requested usage period. The rental period runs from the time the facilities are unlocked until they are locked again. For venues with associated rooms, such as waiting rooms, this period includes all such rooms. The “Any Three Hours” option is available only if setup, the event itself, and teardown are all completed within the three-hour period.

(Note 3) The above time divisions can be extended for preparation, dismantling, etc., with prior approval. However, the "Any 3 hours" cannot be extended. "Extension by 1 hour" refers to an additional hour used consecutively before or after the designated time period, or between 9:00 p.m. and 9:00 a.m. For the Event Hall, it refers to an additional hour used consecutively before or after the designated time period, or between 5:00 p.m. and 9:00 a.m.

(Note 4) For usage on Saturdays, Sundays, national holidays, or during the period from December 29 to January 3, a 10% surcharge will be applied to the above rates. (excluding the Conference Hall).

(Note 5) A 30% discount will be applied to facility usage fees for days used solely for setup or teardown. This discount does not apply to use on the day of the event.

(Note 6) The Main Hall cannot be rented out individually as either the Large Hall or Small Hall. Additionally, the Foyer and Plaza are not available for separate rental.

(Note 7) For usage of the Event Hall during the period from April 30 to May 6 (excluding usage as defined in Note 5), a 20% discount will be applied to the applicable facility usage fee.

(Note 8) The displayed amounts above include consumption tax.

(Note 9) For inquiries related to the application of these notes, please contact the sales representative.

Equipment & Parking fee

Audio Equipment

Equipment	Specifications	Unit	Fee (Yen)
PA System (Main Hall)		1 set	42,000
PA System (Event Hall)		1 set	15,800
PA System (Conference Hall)		1 set	12,600
PA System (Conference Room 1001–1003)		1 set	12,600
Acoustic Panels (Main Hall)		1 set	10,500
Movable PA System (A)	Wagon-mounted audio system	1 set	8,400
Movable PA System (B)	Podium with Goose neck microphone and speaker	1 set	6,300
Movable PA System (C)	Portable amplifier for small room with dynamic microphone	1 set	4,200
Speaker (A)	Stage speaker	1	2,700
Speaker (B)	Small speaker with stand	1	1,200
Microphone (A)	Condenser microphone (with stand)	1	2,700
Microphone (B)	Dynamic microphone (with stand)	1	2,100
Wireless Microphone	Hand held / Lapel microphone	1	4,200
Wireless Microphone	Headset * Wireless Tuner (for Headset) with Movable PA System (A)	1	4,200 11,000
Cassette Tape Recorder	Applied to the PA system (CTR)	1	4,200
Digital Audio Tape Recorder	Applied to the PA system (DAT)	1	4,200
CD Player	Applied to the PA system (CD)	1	4,200
MD Player	Applied to the PA system (MD)	1	4,200

Lighting Equipment

Equipment	Specifications	Unit	Fee (Yen)
Lighting Set A (Main Hall)	24 front spotlights 3 rows of border lights Less than 20 suspension spotlights	1 set	28,500
Lighting Set B (Main Hall)	24 front spotlights 18 ceiling spotlights 3 rows of border lights Less than 40 suspension spotlights 16 stage spotlights 1 row of upper horizontal lights 1 row of lower horizontal lights (within 10 units)	1 set	45,300

Lighting Set C (Main Hall)	24 front spotlights 58 ceiling spotlights 3 rows of border lights Less than 120 suspension spotlights Less than 36 stage spotlights 1 row of upper horizontal lights 1 row of lower horizontal lights (within 10 units)	1 set	56,800
Spotlight (A)	Profile spotlight	1	2,100
Spotlight (B)	1.5 kW	1	1,600
Spotlight (C)	1 kW	1	740
Spotlight (D)	0.5 kW	1	530
Pin Spotlight (A)	3 kW (Main Hall)	1	15,800
Pin Spotlight (B)	1 kW (with Stand)	1	5,300
Lower Horizontal Light	3 lights with 4 colors 200W	1 row	3,700

Visual Equipment

Equipment	Specifications	Unit	Fee (Yen)
Video Projector (A-510L)	Fixed at Main Hall; 51,000 lumens Native 4K Panasonic PT-RQ50KJ (DLP type) Resolution 4,096 x 2,160	1st day 2nd day 3rd day~	352,000 105,600 70,400
Video Projector (B-320L)	Movable type for large rooms; 32,000 lumens 4K (QUXGA Wide) Panasonic PT-RQ35KJ (DLP type) Resolution 3,840 x 2,400	1st day 2nd day 3rd day~	286,000 85,800 57,200
Video Projector (C-200)	Fixed at Small Hall; 20,000 lumens (WUXGA) Panasonic PT-DZ21K2J Resolution 1,920 x 1,200	1st day 2nd day 3rd day~	231,000 69,300 46,200
Video Projector (C-200L)	Fixed at Conference Hall; 20,000 lumens 4K (QUXGA Wide) Panasonic PT-RQ25KJ Resolution 3,840 x 2,400	1st day 2nd day 3rd day~	231,000 69,300 46,200
Video Projector (D-120L)	Movable type for medium size rooms; 12,000 lumens (WUXGA Real) Panasonic PT-RZ12Kj Resolution 1,920 x 1,200	1st day 2nd day 3rd day~	110,000 33,000 22,000
Video Projector (D-100L)	Movable type; 10,000 lumens (WUXGA) Panasonic PT-RZ970JW Resolution 1,920 x 1,200	1st day 2nd day 3rd day~	110,000 33,000 22,000
Video Projector (E-88L)	Fixed at conference room 1202; 8,800 lumens (WUXGA) Panasonic PT-RZ890JLW Resolution 1,920 x 1,200	1st day 2nd day 3rd day~	55,000 16,500 11,000

Video Projector (E-72L)	Movable type for small size rooms; 7,200 lumens (WUXGA) Panasonic PT-RZ770JW Resolution 1,920 x 1,200	1st day 2nd day 3rd day~	55,000 16,500 11,000
Video Projector (E-70L)	Fixed at 1008, 1009; 7,000 lumens (WUXGA) Panasonic PT-MZ780JW Resolution 1,920 x 1,200	1st day 2nd day 3rd day~	55,000 16,500 11,000
Video Projector (F-50L)	Movable type; 5,000 lumens (WUXGA Real) Panasonic PT-VMZ50J Resolution 1,920 x 1,200	1st day 2nd day 3rd day~	22,000 6,600 4,400
Video Projector (F-50)	Movable type for small size rooms; 5,000 lumens (WUXGA) Panasonic PT-VZ585NJ Resolution 1,920 x 1,200	1st day 2nd day 3rd day~	22,000 6,600 4,400
Screen (A)	Main Hall Rear projection type; W20,000 × H7,000 Front projection type; W20,000 × H6,860 Large Hall (Front projection) W20,000 × H5,700 Small Hall (Front projection) W20,000 × H5,200	1	10,500
Screen (B)	Event Hall W11,000 × H8,878 W8,428 × H9,021 Conference Rooms 1001~3 W11,000 × H7,230 Conference Rooms 1001~2 / 1003 W8,128 × H4,000	1	5,300
Screen (C)	Conference Room 1001 / 1002 W5,080 × H3,810 Conference Hall W4,000 × H3,000 Conference room 1202 W5,585 × H3,900 (250-inch Wide) 250-inch (16:9) 5,534 x 3,113 210-inch (4:3) 4,267 x 3,200	1	3,200
Screen (D)	Conference Rooms W3,600 × H2,400 W2,400 x H1,800 W1,800 x H1,800 Tripod stand screen W2,400 × H2,400 W1,800 × H1,800	1	1,600

Screen (E) Screen (E) Wide	Conference Hall 240-inch (W4,880 x H3,660) 250-inch wide (W5,530 x H3,110)	1st day 2nd day 3rd day～	42,000 12,600 8,400
Multi-Scan Switcher	KOWA KSM0601HM2 6 input; HDMI Type A x 2, DVI-I x 2, D-sub 15pin x 2 1 output; HDMI, CAT5D	1 set	33,000
Seamless switcher system	BARCO PDS-902 3G 8 input; D-sub 15pin x 4, DVI-I x 4, With Monitor, Audio mixer included Please ask for operator	1st day 2nd day 3rd day～	62,900 18,900 12,600
LCD Monitor	Panasonic TH-55LF80j (55-inch)	1	33,000
LCD Monitor	Panasonic TH-43E300 (43-inch)	1	6,300
4K Multi-Vision system (A)	165-inch Multi Projection monitor on 10F Foyer	1 hour	10,500
4K Monitor (B)	98-inch Projection monitor	1 hour	5,250
Video Tape Recorder	VHS (NTSC / PAL / SEC AM etc.)	1 set	3,200
DVD Player	Region Free	1 set	3,200
Overhead Projector (B)	Metal Halide (575W)	1 set	10,500
Overhead Projector (C)	Halogen (400W)	1 set	5,300
Overhead Camera (A)		1 set	15,800

Other Equipment

Equipment	Specifications	Unit	Fee (Yen)
Orchestra Pit (Main Hall)		1 set	10,500
Full Concert Grand Piano	Steinway & Sons D-274	1	31,500
Full Concert Grand Piano	Yamaha CFIII	1	21,000
Upright Piano	Yamaha YU5	1	10,500
Conductor’s Podium	With Music Stand	1	1,700
Music Stand	For score	1	420
Music Stand Lamp		1	110
Simultaneous Interpretation System	1 channel, 1 booth, 2 interpreter tables (BOSCH)	1 set	16,800
Simultaneous Interpretation Receiver	Infrared system (BOSCH LBB4540)	1	630
Request Microphone	(BOSCH Wired Discussion Units) Please ask for operator	1	2,100
Time Indicator System	Limitimer PRO-2000	1 set	5,300

Laser Pointer	Green or Red light	1	3,200
Desk Lamp	LED	1	420
Byoubu	Japanese style golden stand for stage W727 x 6 / H2,424	1 set	5,500
Black Tray for Commendations	L: W548 x D382 x H55 M: W516 x D358 x H48 S: W454 x D313 x H43	1	530
Card Tray	W215 x D130 x H18	1	320
Desk Mat	W600 x D450	1	1,100
Water Pitcher		1 set	530
Flags of Nations with stand (indoor use)	L: W1,800 x H1,200 Stand size H2,700 S: W1,350 x H900 Stand size H2,200	1	2,100
Flags of Nations For desk top	W225 x H150 Stand size; H400	1	320
Portable Stage	W2,400 × D1,200 (H900/600/300)	1	4,000
Hiradai	Wooden box for stage use	1	1,100
Podium		1	2,100
M.C. Podium		1	1,100
Flower Stand		1	1,100
Multipurpose Rack	W610 x D510 x H850 (W564 x D464) For bring-in projector	1	530
Camera Platform	W1,000 x D1,200 x H970	1	3,300
Platform	W1,800 x D1,200 x H200	1	530
Display Panel	W1,260 x D570 x H2,100 Board size; W1,130 x H1,905	1	2,200
Desk (A)	For Conference Hall W1,800 x D600 H700 For corner; ϕ2,400 x D600 x H700	1	2,100
Desk (A2)	For Conference Hall W1,800 x D750 H720 For corner; W1,700 x D750 x H720	1	2,100
Desk (B)	For Stage use W1,700 x D750 x H730	1	1,600
Desk (C)	W1,800 x D600 x H720 W1,800 x D600 x H720 W1,500 x D600 x H720	1	370
Reception Desk	High Counter (W1,880 × D720 × H970)	1	840
Stand-up Desk	W1,800 × D900 × H1,000	1	530

Round Table (Large)	ϕ2,000 x H700 Cloths for table (JPY1,100 by RRH)	1	1,100
Round Table (Small)	ϕ1,200 x H700 Cloths for table (JPY800 by RRH)	1	530
Chair (A) Chair (A2)	High-back chair for Conference Hall (A) W680 x D650 x seat H400~500 (A2) W740 x D740 x seat H405~485	1	1,600
Chair (A)	Counter stool W650 x D560 x H935~1,125 (seat H575~765)	1	1,600
Chair (B)	For Stage use W550 x D565 x 780 (seat H450)	1	530
Chair (C)	W490 x D535 x H775 (seat H445)	1	210
Chair for Musician	W490 x D495 x H740 (seat H420) *Contrabass chairs available	1	150
Folding Chair	W470 x D465 x H850 (seat H425)	1	110
Cabinet	Pigeon box	1	790
Shelf	W900 x D450 x H1,800	1	1,100
Partition Panel	W600×3 / H1,805	1	530
Dual Sided Bulletin Board	Board Size: W1,800×H900	1	580
White Board (B)	Copying board	1	1,100
White Board (C)	Board Size: W1,755 x H858	1	580
Sign Stand (A)	Electric indicator Next speaker / chairperson	1	3,200
Sign Stand (A)	Digital Monitor (55-inch) Vertical use: W835 x H1,860 Horizontal use: W1,240 x H1,860	1	3,200
Sign Stand (B)	A1 panel A3 paper (Horizontal / Vertical) High type	1	530
Sign Stand (C)	Table top Pop stand Table top name stand	1	110
Pipe Barricade Fence	W1,800 x D450 x H1,100	1	550
Belt Stanchion	H902 Belt length ~3.3m	1	220
IP Transceiver		1st day 2nd day～	4,000 1,500
PHS	In-house use	1	320
PC Cable (20m)	D-sub mini 15 pin (RGB)	1	1,100
PC Cable (10m)	D-sub mini 15 pin (RGB)	1	530
HDMI Cable (50m)	HDMI	1	5,500
HDMI Cable (30m)	HDMI	1	3,300

HDMI Cable (10m)	HDMI	1	1,650
Electric Cord Reel	Extension cable (30m)	1	530
Extension Cord	Length 5m	1	330
Desk Bell	W99 x D110 x H70	1	220
Digital Clock	W135 x D44 x H89	1	220
Power Source for Carry-in Electric Equipment	Except the Event Hall	1 kWh	120

(Note 1) The equipment usage fee includes specification explanation to event organizer and setting, but does not include the cost for operation.
(Note 2) Please note that some equipment is limited in quantity.
(Note 3) The unit is the daily usage fee, except for those with hourly rate.
(Note 4) On the day of the event, we cannot change the layout including the desk and chair.

Parking Fee

Equipment	Specifications	Unit	Fee (Yen)
Parking Fee		1 hour	510

(Note 5) The fees shown above includes Consumption Tax (10%).

[Equipment fee payment]
For equipment use fees, OICC will issue the invoice after the event. Please pay by the end of the following month after the event concludes.

Contact:

Osaka International Convention Center Corp.
5-3-51 Nakanoshima, Kita-ku,
Osaka, 530-0005 JAPAN
E-mail: info@gco.co.jp
URL: https://www.gco.co.jp/

November 2026